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**Review Report Form**

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| Paper ID: |  |
| Paper title: |  |
| Date sent to reviewer: |  |
| Reviewer name: |  |
| Reviewer affiliation: |  |
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| **ORGANIZATION (10%)** | **Score:**  8 (Total Points: 10) |
| 1) Were the basic sections (Introduction, Conclusion, Literature Cited, etc.) adequate? If not, what is missing? |  |
| 2) Did the writer use subheadings well to clarify the sections of the text? Explain. |  |
| 3) Was the material ordered in a way that was logical, clear, and easy to follow? Explain. |  |
| **CITATIONS (20%)** | **Score: 16**  (Total Points: 20) |
| 4) Did the writer cite sources adequately and appropriately? Note any incorrect formatting. |  |
| 5) Were all the citations in the text listed in the Literature Cited section? Note any discrepancies. |  |
| **GRAMMAR AND STYLE (20%)** | **Score:**  11 (Total Points: 20) |
| 6) Were there any grammatical or spelling problems? |  |
| 7) Was the writer's writing style clear? Were the paragraphs and sentences cohesive? |  |
| **CONTENT (50%)** | **Score: 39**  (Total Points: 50) |
| 8) Did the writer adequately summarize and discuss the topic? Explain. |  |
| 9) Did the writer comprehensively cover appropriate materials available from the standard sources? If no, what's missing? |  |
| 10) Did the writer make some contribution of thought to the paper, or merely summarize data or publications? Explain. |  |
| **Overall Evaluation**  Accept/Minor Revision/Major Revision/Reject |  |
| Comments to author(s): | |